



SELLER CHECKLIST

Complete?		Document Name	Status
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Residential Purchase Agreement (Offer and Acceptance)	ALWAYS REQUIRED
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Counter Offer(s)	(IF ANY)
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Addendums	(IF ANY)
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Sellers Real Property Disclosure	ALWAYS REQUIRED
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Duties Owed	ALWAYS REQUIRED
Yes <input type="checkbox"/>	No <input type="checkbox"/>	MLS Printout (Signed by the seller <u>or</u> Seller Data Form)	ALWAYS REQUIRED
Yes <input type="checkbox"/>	No <input type="checkbox"/>	TaxStar Printout	ALWAYS REQUIRED
Yes <input type="checkbox"/>	No <input type="checkbox"/>	HOA addendum to purchase	(IF THERE IS AN HOA)
Yes <input type="checkbox"/>	No <input type="checkbox"/>	HOA Addendum to Listing	(IF THERE IS AN HOA)
Yes <input type="checkbox"/>	No <input type="checkbox"/>	HOA Certificate of Resale	(IF THERE IS AN HOA)
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Listing Agreement	ALWAYS REQUIRED
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Lead Based Paint Disclosure	(IF BUILT BEFORE 1978)
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Mold Disclosure and Waiver	NEW ALWAYS REQUIRED
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Consent To Act	(IF REPRESENTING BOTH SIDES)
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Construction Defect Disclosure	(IF ANY)
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Escrow Instructions	ALWAYS REQUIRED
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Business Affiliation Disclosure Statement	(IF USING OUR LENDER)
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Final HUD1 Statement	ALWAYS REQUIRED
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Walk Through Inspection and Release	ALWAYS REQUIRED
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Las Vegas Beltway Disclosure	OPTIONAL
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Residential Purchase Disclosure (Need Page 15 Signed)	ALWAYS REQUIRED
Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Yes <input type="checkbox"/>	No <input type="checkbox"/>		

Last Updated 2/9/06